

Tooley Water District Budget Hearing Agenda

Version 1.1 (updated 6/12/22)

Meeting Date: Thursday, June 16, 2022 7:00pm

Location: Online via WEBEX.

Type of meeting
Board Meeting

Chairperson
Carol Mauser

Minute keeper
Debby Jones

Topics

Item 1 - Approval of Agenda.....	1
Item 2 – Approval of Minutes.....	2
Item 3 – LB1, LB20, LB30 – Mr. Amery.....	3
LB1.....	3
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Item 1 - Approval of Agenda

Item 2 – Approval of Minutes

Tooley Water District
June 18, 2021, 7:00 pm
Budget Hearing

Present: John Amery, Carol Mauser, Larry Russ, Debby Jones
Guest: Richard Wolfe

Carol opened the meeting at 7:05 pm.

John shared the budgeting forms which are required by state statute.
John shared the budget that was recommended by the budget committee which include a rate increase of 2.5%.

Larry made a motion to accept Resolution ID: **2021-01**

2021-2022 Rates Resolution

Whereas it is within the authority of Tooley Water District's board to set rates; then

Therefore, be it resolved that Tooley Water District's fiscal year 2021/2022 rates will be as follows:

Monthly base rate of \$67.62 per month (monthly water usage is added to base rate).

Gallonge Rate Charge Up to Gallons

1st 10,000 gallons \$2.03 per 1,000 gallons 10,000 gallons
next 10,000 gallons \$2.09 per 1,000 gallons 20,000 gallons
next 10,000 gallons \$2.29 per 1,000 gallons 30,000 gallons
next 10,000 gallons \$2.88 per 1,000 gallons 40,000 gallons
next 10,000 gallons \$3.33 per 1,000 gallons 50,000 gallons

The gallon usage rate beyond 50,000 gallons continues at \$3.33 per 1,000 gallons of water used. Debby seconded. All approved.

John shared why the total resources fund was larger due to the \$20,000

Larry made a motion to approve the 2021-22 budget as submitted Resolution ID: **2021-02**

2021-2022 Budget Resolution

Whereas it is within the authority of Tooley Water District's board to set a budget; then

Therefore, be it resolved that Tooley Water District's fiscal year 2021/2022 budget will be in the amount of \$79,682.43 with the following budget categories:

1. Capital Outlay - \$10,000.00
2. Materials and Services - \$58,133.53
3. Personnel Services - \$4,048.90
4. Contingency (unappropriated) - \$7,500.00

Debby seconded. All approved.

Carol adjourned the meeting at 7:16 pm

Item 3 – LB1, LB20, LB30 – Mr. Amery

Mr Amery will field any questions with regards to the LB1, LB20, and LB30 as presented:

LB1

FORM OR-LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Tooley Water District will be held on JUNE, 16 2022 at 7:00 pm virtually. See access details below. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Tooley Water District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained online at www.tooleywater.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. Primary changes and their effect on the budget are listed below in the Statement of Changes.

Meeting connection info: <https://aristonetworksllc.my.webex.com/aristonetworksllc.my/j.php?MTID=m8f9802f23f86fff5e3d31ceb8b8c6e12>
 Meeting Number: 2556 117 2738 Password: F2Tr2vpG5Gm Join by phone: 1-408-418-9388 access code: 2556 117 2738

Contact: John Amery Telephone: 541-340-0032 Email: JohnAmery@TooleyWater.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2021-2022	Approved Budget Next Year 2022-2023
Beginning Fund Balance/Net Working Capital	\$41,592.91	\$51,202.65	\$47,000.00
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	\$36,536.83	\$39,315.35	\$44,763.25
Federal, State & all Other Grants, Gifts, Allocations & Donations	\$7,817.00	\$20,000.00	\$0.00
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	\$18.51	\$32.00	\$30.00
Current Year Property Taxes Estimated to be Received			
Total Resources	\$85,965.25	\$110,550.00	\$91,793.25

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$2,755.37	\$4,048.90	\$4,293.37
Materials and Services	\$30,044.24	\$58,133.53	\$43,041.42
Capital Outlay		\$10,000.00	\$12,000.00
Debt Service			
Interfund Transfers			
Contingencies		\$7,500.00	\$8,500.00
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure			
Total Requirements	\$32,799.61	\$79,682.43	\$67,834.79

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Total Requirements			
Total FTE			

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
1) We expect considerably higher expenses from our contractor Hiland Water. 2) We have not budgeted to receive any grants this fiscal year. 3) Tooley expects to pay more for Quickbooks and pandadoc services.

PROPERTY TAX LEVIES

STATEMENT OF INDEBTEDNESS

LB20

**FORM
LB-20**

RESOURCES
General
(Fund)

Tooley Water District
(Name of Municipal Corporation)

1	Historical Data			2	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			3
	Actual		Adopted Budget This Year Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
1				1					1
2	\$45,683.64	\$41,592.91	\$51,202.65	2	Beginning Fund Balance/Net Working Capital	\$47,000.00	\$47,000.00		2
3				3					3
4	\$45.01	\$30.55	\$32.00	4	Interest	\$30.00	\$30.00		4
5				5					5
6				6	OTHER RESOURCES				6
7	\$35,369.49	\$38,863.89	\$39,315.35	7	Water Revenue	\$44,763.25	\$44,763.25		7
8	\$20,000.00	\$0.00	\$20,000.00	8	Grants	\$0.00	\$0.00		8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	\$101,098.14	\$80,487.35	\$110,550.00	29	Total resources, except taxes to be levied	\$91,793.25	\$91,793.25	\$0.00	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	\$101,098.14	\$80,487.35	\$110,550.00	32	TOTAL RESOURCES	\$91,793.25	\$91,793.25	\$0.00	32

150-504-020 (rev 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

LB30

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM
LB-30**

General Fund
(name of fund)

Tooley Water District
(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2022-23			
Actual		Adopted Budget This Year 2021-22	1		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	1
Second Preceding Year 2019-20	First Preceding Year 2020-21							
PERSONNEL SERVICES								
1			1				1	
2	\$0.00	\$250.00	2	Boardmember Training	\$250.00	\$250.00	2	
3	\$120.00	\$150.00	3	Crime Bond	\$175.00	\$175.00	3	
4			4	Meeting Expenses	\$200.00	\$200.00	4	
5	\$595.35	\$598.11	5	Workmans Comp Ins.	\$668.37	\$668.37	5	
6	\$2,450.00	\$2,749.96	6	Boardmember Incentive	\$3,000.00	\$3,000.00	6	
7			7				7	
8	\$3,165.35	\$3,468.07	8	TOTAL PERSONNEL SERVICES	\$4,293.37	\$4,293.37	\$0.00	
9			9	Total Full-Time Equivalent (FTE)				
MATERIALS AND SERVICES								
10			10				10	
11	\$213.91	\$258.91	11	Dues and Fees	\$1,200.00	\$1,200.00	11	
12	\$1,831.00	\$1,803.00	12	Liability/Property Insurance	\$2,247.00	\$2,247.00	12	
13	\$7,779.94	\$4,858.69	13	Maintenance and Repairs	\$6,692.80	\$6,692.80	13	
14	\$30.00	\$0.00	14	Activation Fees	\$0.00	\$0.00	14	
15	\$220.50	\$203.00	15	Customer CC Charge passthrough	\$238.70	\$238.70	15	
16	\$0.00	\$60.00	16	Disconnect Fees	\$60.00	\$60.00	16	
17	\$21,600.00	\$22,200.00	17	Operating Expenses – Hiland base	\$26,100.00	\$26,100.00	17	
18	\$22.00	\$33.00	18	Postage and Delivery	\$100.00	\$100.00	18	
19	\$0.00	\$100.00	19	Office Supplies	\$100.00	\$100.00	19	
20	\$58.35	\$0.00	20	Copies	\$200.00	\$200.00	20	
21	\$329.34	\$329.34	21	Network Monitoring Maintenance	\$340.00	\$340.00	21	
22	\$116.05	\$116.05	22	Computer and Internet	\$762.92	\$762.92	22	
23	\$0.00	\$5,000.00	23	Legal Services	\$5,000.00	\$5,000.00	23	
24	\$20,000.00	\$20,000.00	24	Grant fulfillment	\$0.00	\$0.00	24	
25		\$15.00	25	Bank Service Charges	\$0.00	\$0.00	25	
26	\$18.24		26	Leak Adjustment	\$0.00	\$0.00	26	
27	\$52,219.33	\$29,876.99	27	TOTAL MATERIALS AND SERVICES	\$43,041.42	\$43,041.42	\$0.00	
CAPITAL OUTLAY								
28			28				28	
29	\$0.00	\$9,640.11	29	Capital Improvements	\$12,000.00	\$12,000.00	29	
30			30				30	
31			31				31	
32			32				32	
33			33				33	
34			34				34	
35	\$0.00	\$9,640.11	35	TOTAL CAPITAL OUTLAY	\$12,000.00	\$12,000.00	\$0.00	
36	\$55,384.68	\$42,985.17	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	\$59,334.79	\$59,334.79	\$0.00	

REQUIREMENTS SUMMARY
 NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 General Fund
 (name of fund)

Tooley Water District
 (name of Municipal Corporation)

Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-23		
Actual		Adopted Budget This Year 2021-22	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-20	First Preceding Year 2020-21						
1			1	PERSONNEL SERVICES NOT ALLOCATED			1
2			2				2
3			3				3
4	\$0.00	\$0.00	4	TOTAL PERSONNEL SERVICES	\$0.00	\$0.00	4
5			5	Total Full-Time Equivalent (FTE)			5
6			6	MATERIALS AND SERVICES NOT ALLOCATED			6
7			7				7
8			8				8
9	\$0.00	\$0.00	9	TOTAL MATERIALS AND SERVICES	\$0.00	\$0.00	9
10			10	CAPITAL OUTLAY NOT ALLOCATED			10
11			11				11
12			12				12
13	\$0.00	\$0.00	13	TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	13
14			14	DEBT SERVICE			14
15			15				15
16			16				16
17	\$0.00	\$0.00	17	TOTAL DEBT SERVICE	\$0.00	\$0.00	17
18			18	SPECIAL PAYMENTS			18
19			19				19
20			20				20
21	\$0.00	\$0.00	21	TOTAL SPECIAL PAYMENTS	\$0.00	\$0.00	21
22			22	INTERFUND TRANSFERS			22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28	\$0.00	\$0.00	28	TOTAL INTERFUND TRANSFERS	\$0.00	\$0.00	28
29	\$7,500.00	\$7,500.00	29	OPERATING CONTINGENCY	\$8,500.00	\$8,500.00	29
30			30	RESERVED FOR FUTURE EXPENDITURE			30
31			31	UNAPPROPRIATED ENDING BALANCE			31
32	\$0.00	\$0.00	32	Total Requirements NOT ALLOCATED	\$8,500.00	\$8,500.00	32
33			33	Total Requirements for ALL Org.Units/Programs within fund	\$0.00		33
34			34	Ending balance (prior years)			34
35	\$0.00	\$0.00	35	TOTAL REQUIREMENTS	\$8,500.00	\$8,500.00	35

150-504-030 (Rev 05-21)

Item 4 - Public Comment

5 minutes per individual will be allocated for public testimony

Item 5 – Action – Budget Resolution

Tooley Water District

Carol Mauser – Chairman of the Board of Directors
John Amery – Treasurer of the Board of Directors
Debby Jones – Secretary of the Board of Directors
Larry Russ – Member of the Board of Directors
Amanda Valentine – Member of the Board of Directors

Resolution ID: 2022-02

2022-2023 Budget Resolution

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1. Capital Outlay - \$12,000.00
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4. Contingency (unappropriated) - \$8,500.00

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Member of Board of Directors

Item 15 – Discussion – Meeting Adjournment

For virtual access – contact johnamery@tooleywater.org or 541-340-0032.