

# Tooley Water District Budget Committee Agenda

## FISCAL YEAR 2026/2027 Budget

Version 1.1 (updated 5/21/26)

Meeting Date: Friday, May 22, 2026 5:30pm

Location: Microsoft Teams ONLINE MEETING

### Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/23673851376105?p=4MqcHfCOhynMoFJnwr>

Meeting ID: 236 738 513 761 05

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### Dial in by phone

[+1 312-600-3709,,941254792#](tel:+13126003709941254792) United States, Chicago

Phone conference ID: 941 254 792#

### Type of meeting

Budget Committee Meeting

### Chairperson

To Be Determined

### Minute keeper

To Be Determined

### Tooley Water District Budget Committee

Position	Method	Term length	Name	Term expires
Budget Member – Position 1	Appointed	3 Years	Jessica Reyes	06/30/26
Budget Member – Position 2	Appointed	3 Years	David Child	06/30/26
Budget Member – Position 3	Appointed	3 Years	Jeff Radford	06/30/27
Budget Member – Position 4	Appointed	3 Years	Jovonne Lentz	06/30/27
Budget Member – Position 5	Appointed	3 Years	Mark Stern	06/30/25
Board Member – Position 1	Elected	4 Years	John Amery	06/30/25
Board Member – Position 2	Appointed	4 Years	Jason Clack	06/30/25
Board Member – Position 3	Appointed	4 Years	Chester Cable	06/30/27
Board Member – Position 4	Appointed	4 Years	Bart Vervloet	06/30/27
Board Member – Position 5	Elected	4 Years	Debby Jones	06/30/27

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## Item 1 - Approval of Agenda – Bart Vervloet

## Item 2 – Approval of Last Year’s meeting Minutes – Bart Vervloet

Tooley Water District  
2025-26 Budget Hearing  
Wednesday, May 21, 2025

In attendance: John Amery, Larry Russ, Susie Russ, Jovonne Lentz, Debby Jones, Mark Stern, David Childs, Bart Vervloet

Absent: Carol Mauser, Jeff Radford

In the absence of Chairperson Mauser, John Amery stated the meeting at 5:32 pm

John went through the budget office positions

Item 1 Approval of Agenda: Larry made a motion to approve the agenda as presented, Jovonne seconded. Motion approved unanimously.

Item 2 Approval of 2024-25 minutes: John asked for approval of the 2024 Budget Hearing minutes. Larry make a motion to approve the minutes. Mark seconded. Motion passed unanimously.

Item 3 Election of Officers: Larry made the motion to approve John as the President of the Budget Committee. Mark seconded. Motion passed unanimously. John made the motion to approve Debby as the Secretary of the Budget Committee. Jovonne seconded. Motion passed unanimously.

Item 4 Budget Statement: John Amory provided the following Budget Statement –  
Recommending a budget requirement increase of 9.21%. The amount of this increase is lower than my estimates for budget expense increases. A 9.21% increase would reflect an increase of \$5k in additional expenses while I am estimating an increase in \$8,017.17 in budgetary increases (which would drive a 14.76% rate increase). I am comfortable in reducing the rate increase as some of my estimates are budgetary in nature and I hope that actual expenses come in closer to the 5% range. Additionally, Tooley Water District has ample reserves to cover additional expenses if required.

The primary driver for these cost estimate increases is our contract with Northwest Natural Water. Their proposed contract this year has a number of changes that I fear will increase expenses significantly. They have changed their base rate structure, added a 20% service charge to all items, and additionally increased rates of their employees from 10-20%. Collectively, I have estimated these changes will cost Tooley Water District an additional \$6,100 over the year.

The second large cost driver is power. Highland Water used to cover power under their base fees. Last year they moved that line item out of base fees and instead charged us separately +10% for power. Unfortunately, last year I failed to recognize this change in my budget. This year I have recognized this increase as a budget line item of \$3000.

A third large cost driver is insurance. Our insurance representative has informed me that we should expect a 20-30% increase in insurance costs. I have increased budget line items by 25% to account for this increase. This additional increase collectively increased Tooley's budget line items by \$817.17.

A fourth consideration, which I have not budgeted for, is bottled water. ODHS is in the process of attempting to change their agreement with Tooley Water District concerning Bottled Water. My estimates for the impact of this change with the current proposed agreement changes would result in a \$3k additional expense to Tooley Water District. I have not budgeted for this as I hope Tooley Water District is able to negotiate this agreement to be no cost for Tooley Water District. In the event Tooley Water District is unable to negotiate this moving forward, I would expect that Tooley Water District would consider canceling of this service.

The only grant I am budgeting for is for Bottled Water. Currently we are at a bit of a hold point concerning the lower well, and I do not know how to budget for activities associated with this project. In the event Tooley Water District identifies a path moving forward during this fiscal year we may need to develop a supplemental budget to accommodate those plans.

One additional point of note. I have moved Tooley's Capital Improvements line item back to \$15k. As you may recall, we were required to lower this last year to keep below the \$150k threshold requirement of a full audit (with associated estimated price tag of \$5k). The Capital Improvement line item is utilized for system improvements and new system development charges (new hookups).

John shared the updated fees reflecting the 9.21% increase across the board.

Item 5 LB-20 and LB-30 Discussion: Forms have not yet been completed.

Item 6 Public Discussion: Board members discussed the percentage increase. Mr. Child's asked if the amount was sufficient for future repairs.

Item 7 Vote on Budget for fiscal year 2025-2026

Bart moved to approve the Tooley Water District total budget of \$100,009 for fiscal year 2025-26 with the 9.21% increase.

- \$15,000 allocated for Capital Projects
- \$71,655 allocated for Materials and Services
- \$4,854 allocated for Personnel Services
- And \$8,500 for purposes of Contingency

Mark seconded. Motion approved unanimously

Bart moved to approve the Tooley Water District rates for fiscal year 2024-25 as the following with the 9.21% increase:

- \$106.03 Base Rate
- \$3.28 per 1,000 gallons for the 1<sup>st</sup> 10,000 gallons
- \$3.59 per 1,000 gallons for the next 10,000 gallons
- \$4.52 per 1,000 gallons for the next 10,000 gallons
- \$5.23 per 1,000 gallons for the next 10,000
- \$5.23 per 1,000 gallons for the next 10,000 gallons

- And the following additional fees
  - \$7,500 for System Development Fees (aka “hook-up Fee”)
  - Direct Pass through from NWNWS for Credit Card Processing Fee
  - \$45 for Disconnect notice due to non-payment
  - \$80 for Turn-on Fee due to disconnected service
  - \$25 for NSF (Non-Sufficient Funds) check fee
  - \$35 for Activation Fee (new services)
  - Direct Pass Through from operator for Emergency Turn On Fees
  - Direct Pass Through from operator for Emergency Turn Off Fees

Larry seconded. Motion approved unanimously

John closed the meeting at 6:29 pm

### Item 3 – Election of Officers – Bart Vervloet

The Tooley Water District Budget Committee is a 10 person committee. 5 of the 10 members are Tooley Water District board members. The additional 5 members are community members within the district. Each member of the committee has equal votes.

The role of the Chairperson is to run budget meetings (this meeting). In the event Tooley Water District required supplemental budget meeting(s) later in the year this person would also run that/those meetings.

The role of the secretary is to be a scribe for budget meetings. This person will take notes for the minutes to be approved next year.

1. Motion to elect \_\_\_\_\_ as chairperson for Tooley Water District's budget committee.
  - o New chairperson to take over running meeting
2. Motion to elect \_\_\_\_\_ as Secretary for Tooley Water District's budget committee.

## Item 4 – Budget Statement – John Amery

### Tooley Water District

#### Budget Statement

*Fiscal Year 2026/2027*

*By John Amery – Board Member / Treasurer – Tooley Water District*

#### Overview Statement

This year I am recommending a budget requirement increase of 65.8%. Additionally, I am recommending that we leave water rates as they are. There are multiple reasons for the extreme increase in budget (> 65%):

- Primary reason is because Tooley Water District has received a \$50k grant for a feasibility study. We will be spending money out of our budget to fulfill the services of this grant.
- I have increased Capital Improvements from \$15k to \$37,500. We may not spend this money, however I want to have budget available if we need it. Potential projects include new hookups (SDC charges for any new hookups) as well as a potential meter replacement project (Chenoweth Water utilizes different meters than Tooley Water).
- I increased our Liability and Property Insurance by 25% as I feel it probable we may see sharp increases in this category
- I increased Maintenance and Repairs by 50%. I actually hope that this category goes down this year as our contractor is local, however whenever a new contractor takes over they may identify different requirements than our previous contractor identified for maintenance requirements. I wanted to make sure there is ample budget available just in case.
- I increased Computer and Internet Services by 41% because we will now have to host our own GIS services (previously hosted by NWNWS). Additionally, I increased my estimates for the entire line by 10% for inflation.
- I increased our Crime Bond category as a larger budget requires a larger Crime Bond.
- I increased Workmans Comp by 25% just because all insurance seems to be increasing and I want to make sure we have ample budget.
- I increased Boardmember Incentives by 16.67% because we experienced a situation this year where we could have gone over budget when a board member resigned in the same board meeting where we appointed a new board member.

All in all, even though I have increased budget lines, I expect the Tooley Water District Board to operate frugally and keep financial controls in place. Just because we have increased budget lines does not mean we should spend that money. Rather it means that if a need is identified, then there should be ample budget available to fulfill that need. The Feasibility Study will potentially open up a lot of grant funds for developing a new water source. However, with those grant funds there are often additional hidden costs associated. I have built this year's budget with an effort towards allowing us to address any hidden costs associated with this expansion work.

# Current fiscal year to date budget performance

9:03 PM

05/03/26

Accrual Basis

## Tooley Water District Profit & Loss Budget Performance

July 1, 2025 through April 29, 2026

	Jul 1, '25 - Apr 29, 26	Budget	% of Budget	Jul 1, '25 - Apr 29, 26	YTD Budget	% of Budget	Annual Bud...
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>Water Revenue</b>							
Water Sales	40,577.00	48,776.26	83.2%	40,577.00	48,776.26	83.2%	59,299.02
<b>Total Water Revenue</b>	40,577.00	48,776.26	83.2%	40,577.00	48,776.26	83.2%	59,299.02
<b>Total Income</b>	40,577.00	48,776.26	83.2%	40,577.00	48,776.26	83.2%	59,299.02
<b>Expense</b>							
<b>Capital Improvements</b>	192.00	7,933.33	2.4%	192.00	7,933.33	2.4%	15,000.00
<b>Materials and Services</b>							
Bank Service Charges	4.80	0.00	100.0%	4.80	0.00	100.0%	0.00
Bottled Water	3,355.45	9,966.67	33.7%	3,355.45	9,966.67	33.7%	12,000.00
Computer and Internet Expenses	79.99	77.32	103.5%	79.99	77.32	103.5%	833.00
Copies	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
<b>Dues and Fees</b>							
Laboratory Fees	1,160.00	0.00	100.0%	1,160.00	0.00	100.0%	0.00
Dues and Fees - Other	772.13	331.47	232.9%	772.13	331.47	232.9%	1,200.00
<b>Total Dues and Fees</b>	1,932.13	331.47	582.9%	1,932.13	331.47	582.9%	1,200.00
<b>Legal Services</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
<b>Liability Insurance</b>							
Equipment Breakdown Coverage	150.00	150.00	100.0%	150.00	150.00	100.0%	150.00
General Liability	0.00	1,590.00	0.0%	0.00	1,590.00	0.0%	1,590.00
Hired Auto Physical Damage Prop	0.00	616.00	0.0%	0.00	616.00	0.0%	616.00
N/O Auto Liability	200.00	195.00	102.6%	200.00	195.00	102.6%	195.00
Property	778.00	0.00	100.0%	778.00	0.00	100.0%	0.00
Liability Insurance - Other	1,932.00	0.00	100.0%	1,932.00	0.00	100.0%	631.00
<b>Total Liability Insurance</b>	3,060.00	2,551.00	120.0%	3,060.00	2,551.00	120.0%	3,182.00
<b>Maintenance and Repairs</b>	19,310.47	13,704.17	140.9%	19,310.47	13,704.17	140.9%	16,500.00
<b>Network Monitoring Maintenance</b>	0.00	328.67	0.0%	0.00	328.67	0.0%	340.00
<b>NNNWS Base Fees</b>							
NNW Base Maintenance Fee	13,950.00	15,448.33	90.3%	13,950.00	15,448.33	90.3%	18,600.00
NNW Billing base fee	4,050.00	4,485.00	90.3%	4,050.00	4,485.00	90.3%	5,400.00
NNNWS Service Fees	3,850.90	3,986.67	96.6%	3,850.90	3,986.67	96.6%	4,800.00
<b>Total NNNWS Base Fees</b>	21,850.90	23,920.00	91.3%	21,850.90	23,920.00	91.3%	28,800.00
<b>Office Supplies</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
<b>Operating Expenses</b>							
Activation Fees Passthrough	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
Disconnect Fee	0.00	0.00	0.0%	0.00	0.00	0.0%	300.00
NWCPUD Power Fees	1,826.26	2,491.67	73.3%	1,826.26	2,491.67	73.3%	3,000.00
<b>Total Operating Expenses</b>	1,826.26	2,491.67	73.3%	1,826.26	2,491.67	73.3%	3,400.00
<b>Postage and Delivery</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
<b>Service Fee</b>	15.80	0.00	100.0%	15.80	0.00	100.0%	0.00
<b>Total Materials and Services</b>	51,435.80	53,370.97	96.4%	51,435.80	53,370.97	96.4%	71,655.00
<b>Personal Services</b>							
Boardmember Incentives	1,949.95	2,491.67	78.3%	1,949.95	2,491.67	78.3%	3,000.00
Boardmember training/meetings	0.00	0.00	0.0%	0.00	0.00	0.0%	300.00
Crime Bond	218.00	450.00	48.4%	218.00	450.00	48.4%	450.00
Meeting Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
Workmans Compensation Insurance	629.89	0.00	100.0%	629.89	0.00	100.0%	904.00
<b>Total Personal Services</b>	2,797.84	2,941.67	95.1%	2,797.84	2,941.67	95.1%	4,854.00
<b>Total Expense</b>	54,425.64	64,245.97	84.7%	54,425.64	64,245.97	84.7%	91,509.00
<b>Net Ordinary Income</b>	-13,848.64	-15,469.71	89.5%	-13,848.64	-15,469.71	89.5%	-32,209.98
<b>Other Income/Expense</b>							
<b>Other Income</b>							
Grant Income	0.00	0.00	0.0%	0.00	0.00	0.0%	12,000.00
Insurance Payout	10,120.30	0.00	100.0%	10,120.30	0.00	100.0%	0.00
Interest Income	528.42	207.61	254.5%	528.42	207.61	254.5%	250.00
<b>Total Other Income</b>	10,648.72	207.61	5,129.2%	10,648.72	207.61	5,129.2%	12,250.00
<b>Net Other Income</b>	10,648.72	207.61	5,129.2%	10,648.72	207.61	5,129.2%	12,250.00
<b>Net Income</b>	<b>-3,199.92</b>	<b>-15,262.10</b>	<b>21.0%</b>	<b>-3,199.92</b>	<b>-15,262.10</b>	<b>21.0%</b>	<b>-19,959.98</b>

## Proposed Budget for next fiscal year

Revenue		2024/25	% Change	2025/26	% Change	Proposed 2026/27
Revenue	Revenue	\$54,299.02	9.21%	\$59,299.02	-20.00%	\$47,439.21
Revenue	Grants	\$80,000.00	-85.00%	\$12,000.00	316.67%	\$50,000.00
Revenue	Interest Income	\$250.00	0.00%	\$250.00	100.00%	\$500.00
<b>Totals</b>		<b>\$134,549.02</b>	<b>-46.82%</b>	<b>\$71,549.02</b>	<b>36.88%</b>	<b>\$97,939.21</b>
Expenses						
Capital Outlay	Capital Improvements	\$5,000.00	200.00%	\$15,000.00	150.00%	\$37,500.00
	<b>Totals</b>	<b>\$5,000.00</b>	<b>200.00%</b>	<b>\$15,000.00</b>	<b>150.00%</b>	<b>\$37,500.00</b>
Materials and Services	Dues and Fees	\$1,200.00	0.00%	\$1,200.00	0.00%	\$1,200.00
Materials and Services	Liability/Property Insurance	\$2,545.85	25.00%	\$3,182.31	25.00%	\$3,977.89
Materials and Services	Maintenance and Repairs	\$11,000.00	50.00%	\$16,500.00	50.00%	\$24,750.00
Materials and Services	Power		N/A	\$3,000.00	0.00%	\$3,000.00
Materials and Services	Bottled Water		N/A	\$12,000.00	-83.33%	\$2,000.00
Materials and Services	Activation Fees	\$100.00	0.00%	\$100.00	0.00%	\$100.00
Materials and Services	Customer CC Charge passthrough	\$0.00	0.00%	\$0.00	N/A	\$200.00
Materials and Services	Disconnect Fees	\$300.00	0.00%	\$300.00	0.00%	\$300.00
Materials and Services	Operating Expenses – Operator b	\$28,200.00	2.13%	\$28,800.00	-24.75%	\$21,672.00
Materials and Services	Postage and Delivery	\$100.00	0.00%	\$100.00	0.00%	\$100.00
Materials and Services	Office Supplies	\$100.00	0.00%	\$100.00	0.00%	\$100.00
Materials and Services	Copies	\$200.00	0.00%	\$200.00	0.00%	\$200.00
Materials and Services	Network Monitoring Maintenance	\$340.00	0.00%	\$340.00	0.00%	\$340.00
Materials and Services	Computer and Internet	\$832.92	0.00%	\$832.92	41.70%	\$1,180.21
Materials and Services	Legal Services	\$5,000.00	0.00%	\$5,000.00	0.00%	\$5,000.00
Materials and Services	Grant Bridge Gap Loan	\$2,000.00	N/A	\$0.00	0.00%	\$0.00
Materials and Services	Grant Fulfillment	\$80,000.00	N/A	\$0.00	0.00%	\$50,000.00
	<b>Totals</b>	<b>\$131,918.77</b>	<b>-45.68%</b>	<b>\$71,655.23</b>	<b>59.26%</b>	<b>\$114,120.10</b>
Personnel Services	Boardmember Training	\$250.00	20.00%	\$300.00	0.00%	\$300.00
Personnel Services	Crime Bond	\$400.00	12.50%	\$450.00	25.00%	\$562.50
Personnel Services	Meeting Expenses	\$200.00	0.00%	\$200.00	0.00%	\$200.00
Personnel Services	Workmans Comp Ins.	\$722.84	25.00%	\$903.55	25.00%	\$1,129.44
Personnel Services	Boardmember Incentive	\$3,000.00	0.00%	\$3,000.00	16.67%	\$3,500.00
	<b>Totals</b>	<b>\$4,572.84</b>	<b>6.14%</b>	<b>\$4,853.55</b>	<b>17.27%</b>	<b>\$5,691.94</b>
Contingency	Contingency	\$8,500.00	0.00%	\$8,500.00	0.00%	\$8,500.00
	<b>Totals</b>	<b>\$8,500.00</b>	<b>0.00%</b>	<b>\$8,500.00</b>	<b>0.00%</b>	<b>\$8,500.00</b>
<b>Total Expenses</b>						
	<b>Total Budget</b>	<b>\$149,991.61</b>	<b>-16.89%</b>	<b>\$100,008.78</b>	<b>65.80%</b>	<b>\$165,812.04</b>

### Summary of 2026/27 Budget

Total Revenue:	\$97,939.21
Total Expenses:	\$165,812.04
*Budget from savings:	\$67,872.83

## Rate and fees Recommendation

My recommendation is to keep year's rates with the exception of CC fees which now reference our bank fees.

<b>Increase Rate</b>	0.00%	
	<b>Old</b>	<b>New</b>
<b>Base Rate</b>	\$106.03	\$106.03
<b>1<sup>st</sup> 10000</b>	\$3.28	\$3.28
<b>2<sup>nd</sup> 10000</b>	\$3.59	\$3.59
<b>3<sup>rd</sup> 10000</b>	\$4.52	\$4.52
<b>4<sup>th</sup> 10000</b>	\$5.23	\$5.23
<b>5<sup>th</sup> 10000</b>	\$5.23	\$5.23

  

Gallage Rate	Rate charge	Up to Gallons
1st 10,000 gallons	\$3.28 per 1,000 gallons	10,000 gallons
next 10,000 gallons	\$3.59 per 1,000 gallons	20,000 gallons
next 10,000 gallons	\$4.52 per 1,000 gallons	30,000 gallons
next 10,000 gallons	\$5.23 per 1,000 gallons	40,000 gallons
next 10,000 gallons	\$5.23 per 1,000 gallons	50,000 gallons

The gallon usage rate beyond 50,000 gallons continues at \$5.23 per 1,000 gallons of water used.

  

<b>Additional Fees</b>	
\$7,500.00	System Development Fees (aka "Hook-up Fee")
Direct Pass	Credit Card Processing Fee
Through from banking service	
\$45.00	Disconnect notice due to non-payment
\$80.00	Turn-on Fee due to disconnected service
\$25.00	NSF (Non Sufficient Funds) check fee
\$35.00	Activation Fee (new services)

# Item 5 – LB-20 and LB-30 discussion – John Amery

**FORM  
LB-20**

## RESOURCES General Fund

(Fund)

**Tooley Water Distri**

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2026-2027					
Actual		Adopted Budget This Year Year 2025-2026		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2023-2024	First Preceding Year 2024-2025								
1	61,296.32	63,809.04	80000.00	1	Available cash on hand* (cash basis) or	80000			1
2	50,498.80	61,478.83	59299.02	2	Net working capital (accrual basis)	47439.21			2
3				3					3
4	531.53	555.55	250.00	4	Interest	500			4
5		0		5	Transferred IN, from other funds				5
6				6	<b>OTHER RESOURCES</b>				6
7	0	25,000.00	12000.00	7	Grant Income	50000			7
8				8					8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	112326.65	150843.42	151549.02	29	Total resources, except taxes to be levied	177939.21	0	0	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
<b>32</b>	<b>112326.65</b>	<b>150843.42</b>	<b>151549.02</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>177939.21</b>	<b>0</b>	<b>0</b>	<b>32</b>

150-504-020 (rev 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

Page \_\_\_\_\_

**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

General Fund  
(name of fund)

**Tooley Water District**  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2026-2027			
Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2023-2024	First Preceding Year 2024-2025	Adopted Budget This Year 2025-2026					
<b>1</b>			<b>1</b>	<b>PERSONNEL SERVICES</b>			<b>1</b>
2	0	0	2	Boardmember Training	300		2
3	154	218	3	Crime Bond	563		3
4	0	0	4	Meeting Expenses	200		4
5	322	0	5	Workmans Comp Ins.	1,129		5
6	2,800	2,300	6	Boardmember Incentive	3,500		6
7			7				7
8	<b>3,276</b>	<b>2,518</b>	8	<b>TOTAL PERSONNEL SERVICES</b>	<b>5,692</b>	<b>0</b>	8
9			9	<b>Total Full-Time Equivalent (FTE)</b>			9
<b>10</b>			<b>10</b>	<b>MATERIALS AND SERVICES</b>			<b>10</b>
11	628	359	11	Dues and Fees	1,200		11
12	2,140	2,551	12	Liability/Property Insurance	3,978		12
13	4,460	18,012	13	Maintenance and Repairs	24,750		13
14	0	2,403	14	Power	3,000		14
15	0	1,359	15	Bottled Water	2,000		15
16	0	0	16	Activation Fees	100		16
17	0	0	17	Customer CC Charge passthrough	200		17
18	205	0	18	Disconnect Fees	300		18
19	28,200	28,200	19	Operating Expenses – Operator base	21,672		19
20	0	0	20	Postage and Delivery	100		20
21	0	0	21	Office Supplies	100		21
22	0	0	22	Copies	200		22
23	0	329	23	Network Monitoring Maintenance	340		23
24	426	436	24	Computer and Internet	1,180		24
25	0		25	Legal Services	5,000		25
26	0		26	Grant Bridge Gap Loan	0		26
27	0		27	Grant Fulfillment	50000		27
28	0	892.5	28	Water Rights	0		28
29	<b>36,059</b>	<b>54,541</b>	29	<b>TOTAL MATERIALS AND SERVICES</b>	<b>114,120</b>	<b>0</b>	29
<b>30</b>			<b>30</b>	<b>CAPITAL OUTLAY</b>			<b>30</b>
31	0		31	Capital Improvements	37,500		31
32			32				32
33			33				33
34			34				34
35			35				35
36			36				36
37	0	0	37	<b>TOTAL CAPITAL OUTLAY</b>	<b>37,500</b>	<b>0</b>	37
<b>38</b>	<b>39,335</b>	<b>57,059</b>	<b>38</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>157,312</b>	<b>0</b>	<b>38</b>

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**REQUIREMENTS SUMMARY**

**FORM  
LB-30**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

General Fund  
(name of fund)

**Tooley Water District**  
(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2026-2027		
Actual		Adopted Budget This Year 2025-2026		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-2024	First Preceding Year 2024-2025					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 <b>TOTAL PERSONNEL SERVICES</b>	0	0	0
5			5 <b>Total Full-Time Equivalent (FTE)</b>			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 <b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 <b>TOTAL CAPITAL OUTLAY</b>	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 <b>TOTAL DEBT SERVICE</b>	0	0	0
18			18 SPECIAL PAYMENTS			18
19			19			19
20			20			20
21	0	0	21 <b>TOTAL SPECIAL PAYMENTS</b>	0	0	0
22			22 INTERFUND TRANSFERS			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27			27
28	0	0	28 <b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
29		8,500	29 <b>OPERATING CONTINGENCY</b>	8,500		
30			30 <b>RESERVED FOR FUTURE EXPENDITURE</b>			
31			31 <b>UNAPPROPRIATED ENDING BALANCE</b>			
32	0	0	32 <b>Total Requirements NOT ALLOCATED</b>	8,500	0	0
33			33 <b>Total Requirements for ALL Org.Units/Programs within fund</b>	0		
34			34 <b>Ending balance (prior years)</b>			
35	0	0	35 <b>TOTAL REQUIREMENTS</b>	8,500	0	0

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## Item 6 – Public Discussion

Time is allotted for public input of up to 3 minutes per billing household if the public would like to weigh in on Tooley Water District's budget.

## Item 7 – Vote on Budget for fiscal year 2025/2026

### Potential Motion:

I move we approve a Tooley Water District total budget of \$165,812 for fiscal year 2026/27 with

- \$37,500 allocated for Capital Projects,
- \$114,120 allocated for Materials and Services,
- \$5,692 allocated for Personnel Services,
- and \$8,500 for purposes of Contingency.

## Item 8 – Vote on Rates and Fees

### Potential Motion:

I move we approve Tooley Water District rates for fiscal year 2026/27 as the following:

- \$106.03 Base Rate,
- \$3.28 per 1,000 gallons for the 1<sup>st</sup> 10,000 gallons,
- \$3.59 per 1,000 gallons for the next 10,000 gallons,
- \$4.52 per 1,000 gallons for the next 10,000 gallons,
- \$5.23 per 1,000 gallons for the next 10,000 gallons,
- \$5.23 per 1,000 gallons for the next 10,000 gallons,
- And the following additional fees:
  - \$7,500.00 for System Development Fees (aka "Hook-up Fee")
  - Direct Passthrough from banking service for Credit Card Processing Fee
  - \$45.00 for Disconnect notice due to non-payment
  - \$80.00 for Turn-on Fee due to disconnected service
  - \$25.00 for NSF (Non Sufficient Funds) check fee
  - \$35.00 for Activation Fee (new services)
  - Direct Passthrough from operator for Emergency Turn On Fee
  - Direct Passthrough from operator for Emergency Turn Off Fee

## Item 9 – Meeting Adjourned