

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 6/16/26).

Meeting Date: Wednesday, June 17, 2026 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NDIkZTcxZTYtNzBIZC00MDkyLTg2NGQtMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting

Board Meeting

Chairperson

Bart Vervloet

Minute keeper

Debby Jones

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Item 1 - Approval of Board Meeting Agenda

Item 2 – Approval of Minutes

Tooley Water District

May 20 15, 2026 Board Meeting

Meeting held virtually

Present: Debby Jones, John Amery, Bart Vervloet, and Jason Clack
Guest: Bernie Yoo, Michael?

Bart opened the meeting at 7:09 pm.

Item 1 - Approval of Agenda: Bart asked for approval of the May agenda. John made the motion to approve the agenda. Jason seconded. All approved. Motion carried.

Item 2 – Approval of Minutes: Bart asked for approval of the March and April minutes. John made the motion to approve the agenda. Jason seconded. All approved. Motion carried.

Item 3 – Public Input: No public input provided

Item 4 - Financial / Maintenance and Repair Reports:

Checking account balance	\$16,323.63
Money Market balance	\$71,252.87

- John provided an update on financials including checking and revenue transactions. John shared that Hiland had inadvertently paid the district twice for April. That amount will be refunded back to Hiland. John mentioned that Jason has amounts owed for board member attendance. John updated the board that due to complication from the fire the maintenance and repairs line item had been over extended. John fees that overall the district will still be okay budget wise as expenses continue to come in through the end of June.

Item 5 – Discussion – Water Report

- Water loss figure was not provided. Due to the change in water system providers, the information was not available.

Item 6 – Discussion – General System Updates:

- No updates

Item 7 – Feasibility Grant:

- John provided an update on the Oregon Business Development grant that the district received. This included the following:

Tooley Water District has issued an RFP for a feasibility study. We are on an expedited schedule to complete a feasibility study in efforts to meet timelines for potential grant opportunities. Proposals will be evaluated using criteria substantially similar to the following:

1. Criteria Weight Project understanding and responsiveness to the scope 20
2. Technical approach and quality of proposed work plan 30

3. Qualifications and experience of project team 25
4. Relevant project experience and references 15
5. Schedule and ability to meet District timeline 10

We need to identify who will be responsible for scoring.

Option 1: John, Bart and Andrew Danies (MCEDD). This option would not require a public meeting as John, Bart, and Andrew could meet for evaluating the responses. Under this option, the board could authorize Bart (as chairperson) to award the grant, and additionally sign any associated contracts.

Option 2: The Board and Andrew Danies. Under this option, all board members along with Mr. Danies would evaluate the responses. Based upon the weighted evaluations the board could vote to award the grant and additionally authorize Bart to sign any associated contracts.

Note that Option 2 would require a special board meeting as the schedule RFP responses are due May 29 (5:00pm) and Notice to award must occur on June 5th.

Debby made a motion to adopt option 1. Jason seconded. All approved. Motion carried. John will connect with Andrew and Bart for a convenient time to score and determine the outcome. This motion also authorizes Bart to sign the contract.

Item 8– Discussion/Action – Transfer to Chenowith as new water system operator for the Tooley Water District

Chenowith Water’s Auditors will not allow Chenowith Water to accept monies on behalf of Tooley Water District into Chenowith’s bank accounts.

- Tooley Water District requires a credit card machine.
 - Motion to Authorize Mr. Amery to sign Tooley Water District up for Merchant Services, and to additionally purchase a Credit Card processing machine.
 - Tooley may want to purchase a separate billing module to allow its members access to online services. Estimate is under \$3k.
 - Alternatively, Chenowith water will track payments in spreadsheets, deposit checks into Tooley’s account, and process credit card transactions manually with a CC processing machine.

Board discussed the billing/payment process. There are still issues to be determined as the district moves to Chenowith as their water contractor and billing agent.

Debby made a motion to authorize the purchase and monthly payment for the credit card processing machine. Jason seconded. All approved. Motion carries.

Debby made a motion to authorize up to \$3,000 for the billing module. Jason seconded. All approved. Motion carried.

Item 9 – Bank Accounts updates for new board members:

John shared the importance for all board members to be signed up on the Tooley Account at Washington Federal. John stated that he will inform Washington Federal that board members will be coming in with their ID.

Item 10 – New Business

- No new business

Item 11 – Executive Session - The Tooley Water District Board moved into Executive Session at 8:00 pm pursuant to:

- ORS 192.660(2)(f): To consider information or records that are exempt by law from public

inspection

- **ORS 192.660(2) (g): To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.**

Board came out of Executive Session at 8:35 pm

Item 12 – Discussion/Vote if required:

- **Not items of discussion or vote required**

Item 13 – Public Comment

- **No public comment**

Item 14 – Next Meeting:

- **Next board meeting is scheduled for Wednesday, June 17 proceeding the budget hearing starting at 7 pm**
- **Budget committee meeting will be held Friday, May 22 at 5:30 pm**

Meeting adjourned at 8:38 pm

Item 3 – Public Input

Up to 5 minutes per person will be allocated for public input.

Item 4 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

Screenshot from Washington Federal website on 6/16/26

Account Snapshot			
Checking ↑		Current Balance	Available Balance
Checking [REDACTED]		\$17,211.53	\$17,211.53
Money Market ↓		Current Balance	Available Balance
Money Market [REDACTED]		\$71,252.87	\$71,252.87

Recent Savings Transactions

No new transactions since last meeting

Recent Checking Transactions

Tooley Water District								6/16/2026 11:27 AM
Register: Checking at Washington Federal								
From 05/18/2026 through 06/16/2026								
Sorted by: Date, Type, Number/Ref								
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/20/2026			Interest Income	Interest		X	3.86	16,327.49
05/26/2026		Ernies Lock	Accounts Payable	Key Copies	57.00	X		16,270.49
05/27/2026		PandaDoc	Accounts Payable		228.00	X		16,042.49
05/31/2026	5386	Bart Vervloet	Personal Services:Boar...	May Board Me...	50.00			15,992.49
05/31/2026	5388	Debby Jones	Personal Services:Boar...	May Board Me...	50.00			15,942.49
05/31/2026	5389	Jason Clack	Personal Services:Boar...	May Board Me...	50.00			15,892.49
05/31/2026	5390	John Amery	Personal Services:Boar...	May Board Me...	50.00			15,842.49
06/02/2026	5391	A&A Pump Sales, L...	Accounts Payable		600.00			15,242.49
06/02/2026	5392	Hire Electric	Accounts Payable		484.82			14,757.67
06/02/2026	5393	NW Natural Water S...	Accounts Payable		1,134.14			13,623.53
06/05/2026			Water Revenue:Water ...	Deposit		X	12.00	13,635.53
06/10/2026			Water Revenue:Water ...	Deposit		X	3,576.00	17,211.53
06/16/2026	5394	Jason Clack	Personal Services:Boar...	March Meeting...	50.00			17,161.53

Profit and Loss Budget vs. Actual

11:31 AM	Tooley Water District						
06/16/26	Profit & Loss Budget Performance						
Accrual Basis	July 1, 2025 through June 16, 2026						
	Jul 1, '25 - Jun 16, 26	Budget	% of B...	Jul 1, '25 - Jun 16, 26	YTD Budget	% of B...	Annual Budget
Ordinary Income/Expense							
Income							
Water Revenue							
Water Sales	48,953.34	57,234.53	85.5%	48,953.34	57,234.53	85.5%	59,299.02
Total Water Revenue	48,953.34	57,234.53	85.5%	48,953.34	57,234.53	85.5%	59,299.02
Total Income	48,953.34	57,234.53	85.5%	48,953.34	57,234.53	85.5%	59,299.02
Expense							
Capital Improvements	668.57	12,666.67	5.3%	668.57	12,666.67	5.3%	15,000.00
Materials and Services							
Bank Service Charges	4.80	0.00	100.0%	4.80	0.00	100.0%	0.00
Bottled Water	3,355.45	11,533.33	29.1%	3,355.45	11,533.33	29.1%	12,000.00
Computer and Internet Expenses	307.99	588.00	52.4%	307.99	588.00	52.4%	833.00
Copies	0.00	106.67	0.0%	0.00	106.67	0.0%	200.00
Dues and Fees							
Laboratory Fees	1,220.00	0.00	100.0%	1,220.00	0.00	100.0%	0.00
Dues and Fees - Other	772.13	794.69	97.2%	772.13	794.69	97.2%	1,200.00
Total Dues and Fees	1,992.13	794.69	250.7%	1,992.13	794.69	250.7%	1,200.00
Legal Services	0.00	2,666.67	0.0%	0.00	2,666.67	0.0%	5,000.00
Liability Insurance							
Equipment Breakdown Coverage	150.00	150.00	100.0%	150.00	150.00	100.0%	150.00
General Liability	0.00	1,590.00	0.0%	0.00	1,590.00	0.0%	1,590.00
Hired Auto Physical Damage Prop	0.00	616.00	0.0%	0.00	616.00	0.0%	616.00
N/O Auto Liability	200.00	195.00	102.6%	200.00	195.00	102.6%	195.00
Property	778.00	0.00	100.0%	778.00	0.00	100.0%	0.00
Liability Insurance - Other	1,932.00	336.53	574.1%	1,932.00	336.53	574.1%	631.00
Total Liability Insurance	3,060.00	2,887.53	106.0%	3,060.00	2,887.53	106.0%	3,182.00
Maintenance and Repairs	21,744.74	15,858.33	137.1%	21,744.74	15,858.33	137.1%	16,500.00
Network Monitoring Maintenance	299.40	340.00	88.1%	299.40	340.00	88.1%	340.00
NWNWS Base Fees							
NNW Base Maintenance Fee	15,500.00	17,876.67	86.7%	15,500.00	17,876.67	86.7%	18,600.00
NNW Billing base fee	4,500.00	5,190.00	86.7%	4,500.00	5,190.00	86.7%	5,400.00
NWNWS Service Fees	4,250.90	4,613.33	92.1%	4,250.90	4,613.33	92.1%	4,800.00
Total NWNWS Base Fees	24,250.90	27,680.00	87.6%	24,250.90	27,680.00	87.6%	28,800.00
Office Supplies	0.00	53.33	0.0%	0.00	53.33	0.0%	100.00
Operating Expenses							
Activation Fees Passthrough	0.00	53.33	0.0%	0.00	53.33	0.0%	100.00
Disconnect Fee	0.00	160.00	0.0%	0.00	160.00	0.0%	300.00
NWCPUD Power Fees	2,327.62	2,883.33	80.7%	2,327.62	2,883.33	80.7%	3,000.00
Total Operating Expenses	2,327.62	3,096.66	75.2%	2,327.62	3,096.66	75.2%	3,400.00
Postage and Delivery	0.00	53.33	0.0%	0.00	53.33	0.0%	100.00
Service Fee	15.80	0.00	100.0%	15.80	0.00	100.0%	0.00
Total Materials and Services	57,358.83	65,658.54	87.4%	57,358.83	65,658.54	87.4%	71,655.00
Personal Services							
Boardmember Incentives	2,449.95	2,883.33	85.0%	2,449.95	2,883.33	85.0%	3,000.00
Boardmember training/meetings	0.00	160.00	0.0%	0.00	160.00	0.0%	300.00
Crime Bond	218.00	450.00	48.4%	218.00	450.00	48.4%	450.00
Meeting Expense	0.00	153.33	0.0%	0.00	153.33	0.0%	200.00
Workmans Compensation Insurance	629.89	482.13	130.6%	629.89	482.13	130.6%	904.00
Total Personal Services	3,297.84	4,128.79	79.9%	3,297.84	4,128.79	79.9%	4,854.00
Total Expense	61,325.24	82,454.00	74.4%	61,325.24	82,454.00	74.4%	91,509.00
Net Ordinary Income	-12,371.90	-25,219.47	49.1%	-12,371.90	-25,219.47	49.1%	-32,209.98
Other Income/Expense							
Other Income							
Grant Income	0.00	6,400.00	0.0%	0.00	6,400.00	0.0%	12,000.00
Insurance Payout	10,120.30	0.00	100.0%	10,120.30	0.00	100.0%	0.00
Interest Income	535.56	240.26	222.9%	535.56	240.26	222.9%	250.00
Total Other Income	10,655.86	6,640.26	160.5%	10,655.86	6,640.26	160.5%	12,250.00
Net Other Income	10,655.86	6,640.26	160.5%	10,655.86	6,640.26	160.5%	12,250.00
Net Income	-1,716.04	-18,579.21	9.2%	-1,716.04	-18,579.21	9.2%	-19,959.98

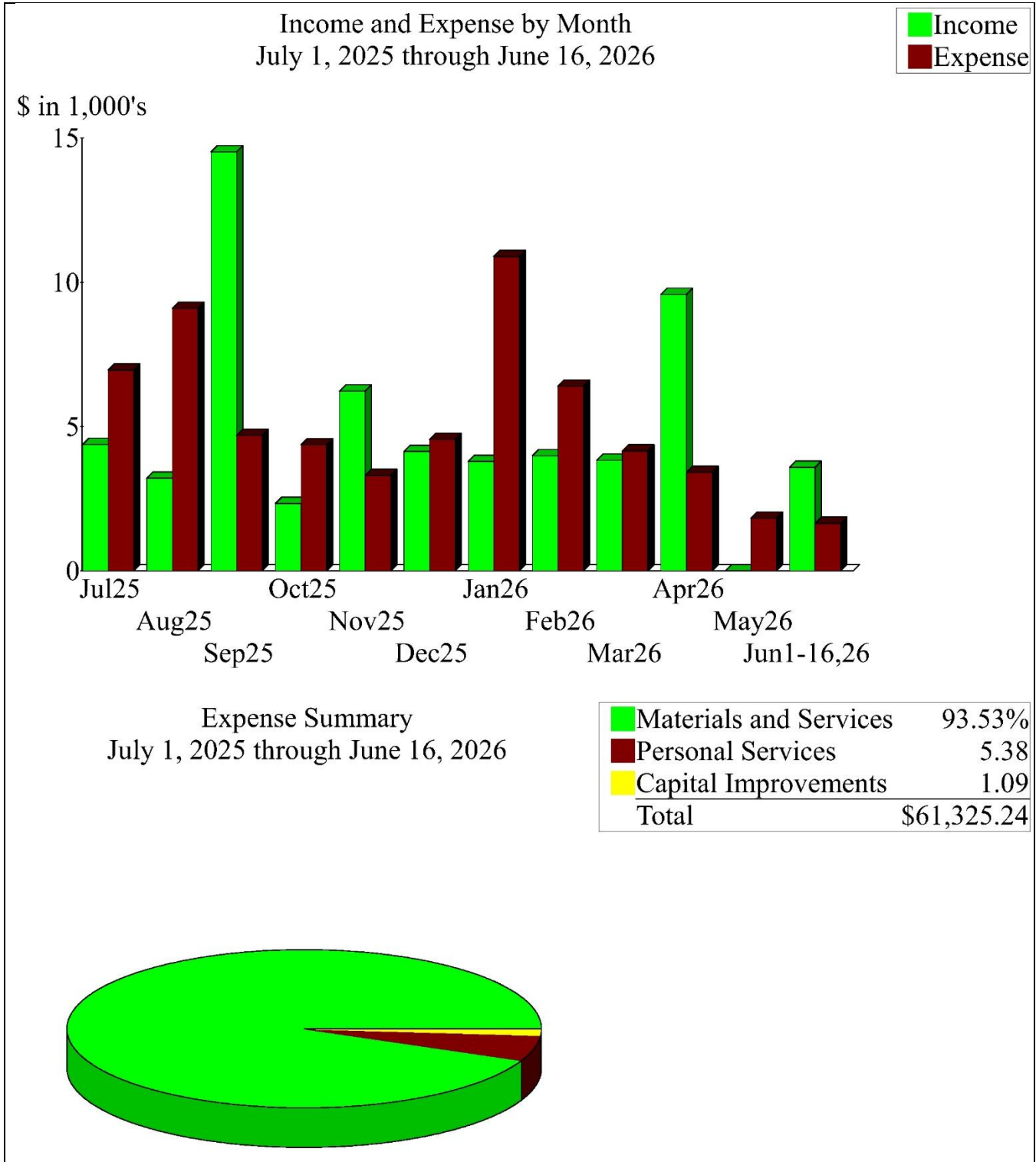
Balance Sheet – Previous year comparison

11:29 AM
06/16/26
Accrual Basis

Tooley Water District Balance Sheet Prev Year Comparison As of June 16, 2026

	Jun 16, 26	Jun 16, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Checking at Washington Federal	17,161.53	16,981.04	180.49	1.1%
Savings at Washington Federal	71,252.87	65,496.18	5,756.69	8.8%
Total Checking/Savings	88,414.40	82,477.22	5,937.18	7.2%
Total Current Assets	88,414.40	82,477.22	5,937.18	7.2%
Fixed Assets				
Tooley Fixed Assets	180,300.00	180,300.00	0.00	0.0%
Total Fixed Assets	180,300.00	180,300.00	0.00	0.0%
TOTAL ASSETS	268,714.40	262,777.22	5,937.18	2.3%
LIABILITIES & EQUITY				
Equity				
Opening Balance Equity	199,855.44	199,855.44	0.00	0.0%
Retained Earnings	70,575.00	41,740.88	28,834.12	69.1%
Net Income	-1,716.04	21,180.90	-22,896.94	-108.1%
Total Equity	268,714.40	262,777.22	5,937.18	2.3%
TOTAL LIABILITIES & EQUITY	268,714.40	262,777.22	5,937.18	2.3%

Income and Expense Graph – by Month



Maintenance and Repairs – Details

11:29 AM

06/16/26

Accrual Basis

Tooley Water District Maintenance and Repairs details July 2025 through June 2026

Date	Num	Name	Memo	Amount	Balance
Materials and Services					
Maintenance and Repairs					
07/31/2025	7501	20250702	Construction Manager - VOC testing and deliver...	375.00	375.00
07/31/2025	7501	20250728	Area Supervisor - Phone call with John, phone c...	68.25	443.25
07/31/2025	7501	20250729	Area Supervisor - Water potability follow up.	22.75	466.00
07/31/2025	7501	20250730	Area Supervisor - Emails to Wasco County and ...	45.50	511.50
07/31/2025	7501	20250731	Area Supervisor - Phone call with Paula, emails ...	68.25	579.75
08/31/2025	7852	20250806	Operations Supervisor - Pump installation, 2 pa...	690.00	1,269.75
08/31/2025	7852	20250806	Utility Worker - repairs done to the 7.5 HP pump...	99.00	1,368.75
08/31/2025	7852	20250819	Operations Supervisor - Brought 10HP pump on...	230.00	1,598.75
08/31/2025	7852	20250819	Operator 1 - Assisted with bringing pump online ...	142.00	1,740.75
08/31/2025	7852	20250825	Administration - Emergency Response, phone b...	22.88	1,763.63
08/31/2025	7852	20250825	Operations Supervisor - Emergency response. ...	1,423.13	3,186.76
08/31/2025	7852	20250825	Mileage	157.50	3,344.26
08/31/2025	7852	20250828	Administration - VOC Testing Follow-up, phone ...	61.00	3,405.26
08/31/2025	7852	20250829	Operations Supervisor - Replace pressure switc...	862.50	4,267.76
08/31/2025	7852	20250829	Mileage	144.20	4,411.96
08/31/2025	7852	20250830	After Hours Area Supervisor - Had to make mult...	136.50	4,548.46
08/31/2025	7852	20250830	Service Fee 20%	697.34	5,245.80
08/31/2025	7852	20250831	The Home Depot - Parts for fire repairs	87.77	5,333.57
08/31/2025	7852	20250831	Grainger - Pressure regulator for pumphouse	27.40	5,360.97
08/31/2025	7852	20250831	Service Fee - 20%	119.03	5,480.00
09/30/2025	8209	20250903	Operations Supervisor - Rebuilt service line.	345.00	5,825.00
09/30/2025	8209	20250903	Utility Worker - Rebuilt service line.	198.00	6,023.00
09/30/2025	8209	20250917	Operator 2 - Picked up VOC kits from Hillsboro L...	82.00	6,105.00
09/30/2025	8209	20250917	Mileage	30.10	6,135.10
09/30/2025	8209	20250918	Operations Supervisor - Grease booster meter, t...	28.75	6,163.85
09/30/2025	8209	20250930	Administration - CCR Completion and Submission	22.75	6,186.60
09/30/2025	8209	NW Natural Water Services, LLC	Service Fee - 20%	141.32	6,327.92
09/30/2025	8209	20250903	5/8 Gallon Meter	117.00	6,444.92
09/30/2025	8209	20250903	Tail Piece	9.55	6,454.47
09/30/2025	8209	20250903	.75" Angle Stop	124.03	6,578.50
09/30/2025	8209	20250903	3' of .75" Pex	3.45	6,581.95
09/30/2025	8209	20250903	.75" CTS Stiffeners	2.35	6,584.30
09/30/2025	8209	20250903	Meter Box with lid	56.40	6,640.70
09/30/2025	8209	NW Natural Water Services, LLC	Service Fee 20%	150.36	6,791.06
10/01/2025	25-1...	20250820	DISCONNECT 10 H.P. PUMP & INSTALL PRE...	240.00	7,031.06
10/01/2025	25-1...	Hire Electric	invoice tax	1.37	7,032.43
10/01/2025	25-1...	20250829	INSTALL PRESSURE SWITCH AND SET ON ...	320.00	7,352.43
10/01/2025	25-1...	Hire Electric	Invoice Tax	2.11	7,354.54
10/01/2025	25-1...	20250829	40/60 PRESSURE SWITCH FOR WELL PUMP	50.72	7,405.26
10/31/2025	8541	20251021	Construction Manager - Repaired chlorine injecti...	250.00	7,655.26
10/31/2025	8541	20251031	Operations Supervisor - Sample Collection (Cad...	57.50	7,712.76
10/31/2025	8541	20251031	Service Fee - 20%	61.50	7,774.26
10/31/2025	8541	20251016	Furrow Pump - LMI parts and fittings	252.80	8,027.06
10/31/2025	8541	20251031	20% Service Fee	85.80	8,112.86
11/30/2025	81315	20251113	Operator 1 - Took pictures at 4736 Simonelli for ...	53.25	8,166.11
11/30/2025	81315	20251126	Utility Worker - restored power service to lower ...	99.00	8,265.11
11/30/2025	81315	NW Natural Water Services, LLC	Service Fee - 20%	30.45	8,295.56
11/30/2025	81315	NW Natural Water Services, LLC	Chlorine (gallons)	3.75	8,299.31
11/30/2025	81315	NW Natural Water Services, LLC	Service Fee - 20%	87.92	8,387.23
12/31/2025	81662	20251209	Operator 2 - Inspection of Meter box & supply line	102.50	8,489.73
12/31/2025	81662	20251209	Area Supervisor Repair Quill Injectors	728.00	9,217.73
12/31/2025	81662	20251209	Service Truck	200.00	9,417.73
12/31/2025	81662	20251209	Mileage	151.90	9,569.63
12/31/2025	81662	20251219	Operations Supervisor - OWRD Water Use Rep...	68.25	9,637.88
12/31/2025	81662	20251223	Operator 1 - Check Pressure Alarms	71.00	9,708.88
12/31/2025	81662	202512	Service Fee - 20%	264.33	9,973.21
12/31/2025	81662	NW Natural Water Services, LLC	Chlorine (5 gallons)	18.75	9,991.96
12/31/2025	81662	20251209	Newberg Ace Hardware - 1 X 1/2 Brs Bush (1), ...	29.97	10,021.93
12/31/2025	81662	20251209	Furrow Pump - LMI Check Valve	72.80	10,094.73
12/31/2025	81662	202512	Service Fee - 20%	53.30	10,148.03
01/31/2026	82072	20260116 4724 Simonelli damage	Operator 2	609.00	10,757.03
01/31/2026	82072	20260116 4724 Simonelli damage	Operator Technician	52.50	10,809.53
01/31/2026	82072	20260116 4724 Simonelli damage	Service Truck	175.00	10,984.53
01/31/2026	82072	20260116 4724 Simonelli damage	Mileage	176.40	11,160.93
01/31/2026	82072	20260116 4724 Simonelli damage	Service Fee - 20%	202.58	11,363.51
01/31/2026	82072	20260116 4724 Simonelli damage	Ace Hardware - Parts for emergency repair	65.96	11,429.47

11:29 AM

06/16/26

Accrual Basis

Tooley Water District
Maintenance and Repairs details
July 2025 through June 2026

Date	Num	Name	Memo	Amount	Balance
01/31/2026	82072	20260116 4724 Simonelli damage	Home Depot - Parts for emergency repair	59.36	11,488.83
01/31/2026	82072	20260116 4724 Simonelli damage	Service Fee - 20%	25.64	11,514.47
01/31/2026	82072	20260116 4724 Simonelli damage	Warehouse Parts Used on Repair	2.89	11,517.36
01/31/2026	82016	20260106	Work Order to Set meter box for 4736 Simonelli	225.00	11,742.36
01/31/2026	82016	20260106	Service fee 20 pct	45.00	11,787.36
01/31/2026	82016	20260120	Operations Supervisor	30.25	11,817.61
01/31/2026	82016	20260120	Service Fee	6.05	11,823.66
01/31/2026	82016	20260122	Operations Supervisor	605.00	12,428.66
01/31/2026	82016	20260122	Operator 1	375.00	12,803.66
01/31/2026	82016	20260122	Mileage	182.70	12,986.36
01/31/2026	82016	20260120	Ernst Irrigation - Float switch	94.98	13,081.34
01/31/2026	82016	20260121	Newberg Ace Hardware - Parts for repair	24.96	13,106.30
01/31/2026	82016	20260130	Newberg Ace Hardware - FT LED A19 SW 100...	20.99	13,127.29
01/31/2026	82016	20260130	Service Fee 20%	83.99	13,211.28
01/31/2026	82016	20260122	Service Fee 20%	232.54	13,443.82
01/31/2026	82016	20260130	Operations Supervisor	1,179.75	14,623.57
01/31/2026	82016	20260130	Mileage	155.40	14,778.97
01/31/2026	82016	20260130	Service Fee 20%	267.03	15,046.00
02/28/2026	82335	20260219	Operator 1	37.50	15,083.50
02/28/2026	82335	20260219	Service Fee - 20%	7.50	15,091.00
02/28/2026	82335	20260219 4724 Simonelli	Operations Supervisor	786.50	15,877.50
02/28/2026	82335	20260116 4724 Simonelli damage	Area Supervisor	1,021.25	16,898.75
02/28/2026	82335	20260219 4724 Simonelli	Operator 1	262.50	17,161.25
02/28/2026	82335	20260219 4724 Simonelli	Service Fee - 20%	414.05	17,575.30
02/28/2026	82335	20260219 4724 Simonelli	Warehouse Parts used in Meter Installation on 2...	140.48	17,715.78
02/28/2026	82335	20260219 4724 Simonelli	Ferguson - Meter box and lid	240.38	17,956.16
02/28/2026	82335	20260219 4724 Simonelli	Service fee - 20% parts used	76.17	18,032.33
03/31/2026	82638	20260304	Construction Manager - T&M	786.00	18,818.33
03/31/2026	82638	20260304	Mileage	181.25	18,999.58
03/31/2026	82638	20260304	Service Fee	193.45	19,193.03
03/31/2026	82638	20260318	Diagnosing Cl2 pump - Operator 2	174.00	19,367.03
03/31/2026	82638	20260318	Service Fee	34.80	19,401.83
03/31/2026	82638	20260318	Credit from unused meter box and lid	-239.89	19,161.94
03/31/2026	82638	20260331	Bryant Pipe - Valves and Nipples	92.17	19,254.11
03/31/2026	82638	20260331	Home Depot - Junction Box	22.45	19,276.56
03/31/2026	82638	20260331	Service Fee	33.91	19,310.47
04/30/2026	82924	20260402	Work Order for Sample Collection (VoC) Area S...	95.00	19,405.47
04/30/2026	82924	20260402	Service Fee	19.00	19,424.47
04/30/2026	82924	20260415	Coordination with John RE: Offboarding Plan O...	102.50	19,526.97
04/30/2026	82924	20260415	Service Fee	20.50	19,547.47
04/30/2026	82924	20260427	Mark Locate (Ticket #26123275) Operator 1	187.50	19,734.97
04/30/2026	82924	20260427	Service Fee	37.50	19,772.47
04/30/2026	82924	20260401	Consolidated Supply - 3/4" MIPX1/2" FIP pressu...	8.80	19,781.27
04/30/2026	82924	20260430	Service Fee	50.58	19,831.85
05/17/2026	1231...	20260501 HE repairs	Relay	38.00	19,869.85
05/17/2026	1231...	20260501 HE repairs	Transformer	28.00	19,897.85
05/17/2026	1231...	20260501 HE repairs	Journeyman (4 hours)	660.00	20,557.85
05/17/2026	1231...	20260501 HE repairs	Invoice Tax	4.14	20,561.99
06/02/2026	1231...	Hire Electric	Journeyman Electrician	412.50	20,974.49
06/02/2026	1231...	Hire Electric	Invoice Tax	2.75	20,977.24
06/02/2026	1018	A&A Pump Sales, LLC	Installation Service Calls 4-3-26, 3-10-26	250.00	21,227.24
06/15/2026	7906	2025FIRE	FIRE DEQ tests - get DEQ tests from Hillsboro; ...	517.50	21,744.74
Total Maintenance and Repairs				21,744.74	21,744.74
Total Materials and Services				21,744.74	21,744.74
TOTAL				21,744.74	21,744.74

Item 5 – Discussion – Water Report

February 2026

Gallons Pumped: 79,736

Gallons Sold: 44,685

Gallons Lost: 35,051

Water Loss: 43.96%

March 2026

Gallons Pumped: 80,804

Gallons Sold: 39,431

Gallons Lost: 41,373

Water Loss: 51.20%

April 2026

Currently Unknown.

May 2026

Currently Unknown.

Item 6 – Discussion – General System Updates

- New Pressure tank for Pressure System - John
- Tooley water lines hit by local septic company - Bart
- Customer Letter - Bart

Item 7 – Discussion/Action – Feasibility Study Award & Contract

Discussion and potential action.

Item 8 – Discussion – Transfer to Chenowith as new operator

- Chenowith now has a CC machine where they can take in Tooley Water Transactions via CC.
- Chenowith is working on getting their billing module working for Tooley

Item 9 – New Business

Item 10 – Executive Session

Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ORS 192.660(2) (a) Employment of Public Officers, Employees & Agents
- ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ORS 192.660(2)(d) Labor Negotiator Consultations
- ORS 192.660(2)(e) Real Property Transactions
- ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request and open hearing.
- ORS 192.660(2)(j) Public Investments
- ORS 192.660(2)(m) Security Programs
- ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

Item 11 – Vote on Items discussed in Executive Session if required.

Item 12 – Public Comment Time 2

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

Item 13 – Discussion – Next Meeting

Next board meeting to take place on the third Wednesday. July 15th, 2026 at 7:00pm.

For virtual access contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned